

**MINUTES**  
**Of the Parish Council Meeting which took place at Barnacre Memorial Hall on**  
**Wednesday 14<sup>th</sup> May 2025 at 7.30pm.**

31.25 Present: Councillors Fennell (chair), Reilly (Vice Chair), Howell, Ibison, Harkins & Webster.

Apologies: Cllr Commander -Work Commitments.

32.25 Minutes from the regular meeting held on 12.03.2025 were discussed, **it was resolved that Cllr Fennell (Chair) would sign the minutes as a true record.**

33.25 Declarations of interest – Cllr Reilly, Owner of Easy websites.

34.25 To adjourn the meeting for a period of public discussion, to allow members to give a “for Information only” update from any meetings/groups/visits/training courses attended since the last meeting, the chance to review any information on Clerk’s report & receive any update from Borough & County Councillors or Police.

Meeting closed at 19.40

Cllr Reilly Presented the recent upgrades to the Parish Council website. Information upgrades on where to report specific community issues, new layout for meeting dates and new articles and documents in more prominent position. Information and helpful instructions for locations and use of Defibrillators in the Parish.

Cllr Howell gave an update from the Wyre area Committee meeting.

Clerk to invite newly elected County Councillor James Tomlinson to the next meeting to be held in July.

Meeting reopened 19.56

35.25 **It was resolved that the Parish Council would donate £50 to Calder Vale Methodist Church to celebrate 125 years since the church was built for the church community as parishioners of Barnacre Parish.**

36.25 **It was resolved that the clerk would request further information regarding the planned locations for car parking, further information regarding contingency plans if there are any traffic issues on the M6 resulting in traffic being re-routed onto the A6 and other local roads and information regarding Parish concerns regarding bank erosion.**

37.25 The Clerk updated that Noventum had advised they were willing to discuss community benefit further. **It was resolved that Councillors Fennell (Chair), Cllr Ibison and Cllr Howell would write a letter to reply to Noventum and the clerk would send a holding email while the letter is drafted.**

38.25 Councillors discussed email response received from Fiona Riley at Wyre Council regarding recreation land at Bowgreave Rise. **It was resolved the Clerk would reply to Estate Services to establish when the changes in land use had been determined as this has been used as recreational land by the Parish For many years.**

39.25 Councillors were updated by the Clerk of any confirmed attendance. Cllr Fennell and Cllr Reilly confirmed they would not be attending due to other commitments. **It was resolved that**

the Clerk would continue to chase organisations that had not responded and to advertise. Cllr Webster would continue to post on social media, relevant pages, Cllr Reilly will advertise on the website.

40.25 It was resolved that the members of the Personnel Advisory Committee would remain the same and that the Council's representatives would be as follows:-Wyre Flood Forum – Cllr Ibison, Wyre Area Committee- Cllr Howell & Cllr Fennell and Almshouses -Cllr Ibison & Cllr Howell. Planning roles would remain the same.

41.25 It was resolved that the Financial Regulations would be updated as per LALC recommendations. The Clerk will update the website. No amendments would be made to the Standing Orders.

42.25 It was resolved that the Clerk would set up the direct debit to automatically pay the Employers National Insurance Monthly.

43.25 **Annual Accounts** -Clerk presented the accounts for the financial year 2024/25 (audited). **It was resolved that these accounts be accepted.**

44.25 Exemption certificate for the Annual Audit 2024/25 - As the Parish Council neither received gross income, nor incurred gross expenditure, exceeding £25,000 in the tax year ending 31<sup>st</sup> March 2024, **it was resolved that the Parish Council wished to certify themselves as exempt from a limited assurance review under section 9 of the Local Audit (smaller Authorities) Regulations 2015 and the exemption certificate be signed by the Chairman and the Clerk. An analysis of variances and bank reconciliation plus the information required by Regulation 15 (2), Accounts and Audit Regulations 2015 including the period for the exercise of public rights would be fully completed and along with the exemption certificate, published on the Parish website.**

45.25 Section 1(Annual Governance Statement) and section 2 (Statement of Accounts) Annual Audit for the year ending 31 March 2025 were reviewed by the Council **and approved and signed by the RFO (Mrs H Adair) and Chairperson Cllr Tony Fennell.**

46.25 Accounting Statements 2024/25 (section 2 on Annual Return) – **Approved and signed by RFO and Chair Cllr Fennell.**

47.25 **It was noted the precept amount of £13,415 was received on 07.04.25.**

48.25 **It was resolved that the Parish Council would purchase the new 3 year insurance term with Zurich insurance at a cost of £324.61 per year.**

49.25 It was resolved to renew the subscription to LALC & NALC and pay the Invoice of £509.78.

#### 50.25 Planning Applications/Appeals

**Application Number:** 25/00231/FUL - Proposed roof lift and addition of first floor, changes to elevations and part rebuild of existing dwelling @ **Location:** Pen Y Llan, Byerworth Lane South, Bowgreave Barnacre- **It was resolved there are no comments to make.**

**Application Number** - 25/00220/FUL - Proposed erection of 1.no agricultural workers dwelling @The Paddocks, Strickens Lane, Barnacre-with-bonds- **It was resolved there are no comments to make.**

**Application Number** - 25/00305/REM - Reserved matters application for 2 No. dwellings (appearance, landscaping, scale and layout) following planning permission 21/00255/OUT (Pursuant to variation of conditions 1 (Plans), 2 (Materials), 3 (Landscaping), 4 (Boundary Treatment) and 5 (Parking/Turning Area) on permission 24/00529/REM) @The Orchard 58 Garstang Road, Bow greave- **It was resolved there are no comments to make.**

**Application Number** - 25/00316/FUL - Change of use of agricultural buildings to equine livery (Retrospective) @Turners Farm Turners Lane, Barnacre- **It was resolved there are no comments to make.**

**Application Number** - 25/00356/FUL **Proposal:** Proposed erection of an agricultural storage/livestock building @1 Land to the West of Long House Lane Preston Calder Vale- **It was resolved there are no comments to make.**

51.25 It was resolved that the Chair would sign the bank statements showing the following transactions being authorised:

Date of Bank statement	Paid IN / OUT	Paid on	Paid to	Amount £	Payment method
	OUT	18.03.25	Starboard Systems (Scribe accounting subscription)	172.80	DD
	OUT	18.03.25	Autela Group (Payroll)	94.56	FP
	OUT	25.03.25	Mrs H Adair (Clerk's March salary)	500.59	SO
	OUT	28.03.25	Lloyds Bank service Fee	4.25	DD
	OUT	01.04.25	Easywebsites	36.96	DD
	IN	07.04.25	Wyre Council	13,415.00	BGC
	OUT	14.04.25	Mrs H Adair (VE Day Flag)	72.20	FP
	OUT	25.04.25	Mrs H Adair (Clerk's April Salary)	500.59	SO
	OUT	01.05.25	Easywebsites	36.96	DD
	OUT	06.05.25	HMRC Shipley (NI Employers)	8.64	FP

52.25 It was resolved to note the current bank balance of £35,650.99.

53.25 It was resolved to note the retrospective payments.

MOP	Paid	For	Amount £
FP	Mrs H Adair	VE Day 80 <sup>th</sup> Anniversary Flag	72.20
FP	Mrs H Adair	Printer Ink	30.99

54.25 It was resolved to make the following payments due.

MOP	Pay	For	Amount £
FP	Zurich	Parish Council Insurance	324.61
FP	Cllr Tony Fennell	Timber for VE Day flag	34.00

55.25 As previously agreed the next meeting date will be **Wednesday 09<sup>th</sup> July 2025.**

Prepared by .....Helen Adair 20.05.2024

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